

Fairmount Community Library Board Meeting

Minutes July 15, 2020

Call to order

- A meeting of the Fairmount Community Library Board of Trustees was held virtually via ZOOM conference. Attendees included Alison Chamberlain (Secretary), Gary Ferner (President), Mike Ranieri (Vice President), Pete O'Mara (Board member), Brenda Shea (Library Director), and Rachel Gibson (Board Member). Jennifer Grant (Board Member) and Patty Cherry (Treasurer) were not present. The meeting was called to order at 7:06 PM.

Public Expression

- None, as the meeting was held virtually due to the library closure.
- Patrons were advised to email if they wanted to participate virtually in the meeting.

Director's report

- Re-opening
 - Curbside has been going well. The procedure has improved since the beginning.
 - Circulation has been high, considering the changes due to the pandemic.
- Website
 - Youtube videos are live on the children's page
 - Programs are full and most have a wait list!
- Newsletters
 - Newsletters are going out. All board members will be added to the newsletter circulation.
 - Summer reading families (from farmer's market) are receiving the newsletter.
- Outreach
 - Press releases and social media outreach has been increased.
 - Bridge Street talk show is booked this Friday (7/17) at 10am.
 - Pick up kits for kids are doing very well.
 - Colors and branding are being established.
- Updates since Brenda has taken over as director
 - Changes in procedure due to pandemic have been challenging, but it's going well overall!
 - Staff morale seems high, which is nice considering all the difficulties and changes.
 - Lots of positive changes and programming.

Treasurer's Report

- available on Website

Follow up

- Board Development
 - Patty wants to leave the board in the near future, but we need a replacement with a financial background to take over as treasurer.
 - Dick Mahan and Jeff Boyea have also left the board and need to be replaced.
 - Brenda and Gary will work on a policy for board development
 - Gary reiterates the necessity to establish committees, especially personnel committee and long-range planning committee
 - Board training videos
 - at the very least, all board members need to review "what every board member needs to know", and all board members must report to Brenda which training videos they have viewed in 2020 and when.

Other

- Reopening
 - **Discussion regarding continued curbside or reopening. Brenda has been considering a continuation of curbside pickup, looking ahead as a precaution with the unknown nature of the virus**
 - **possibility of expanding curbside services to include copying, scanning, later pickup hours, etc.**
 - **All OCPL directors are taking different approaches to reopening**

Action Items

- None

Board Approval(s)

- Brenda's plan to increase curbside services and not reopen was approved unanimously by the board members present
- All previous board meeting minutes were approved unanimously.

Adjournment

Meeting Adjourned at 7:36PM. **The next scheduled meeting is August 19, 2020 at 7:00 pm.**