

Fairmount Community Library Board Meeting

Minutes November 20, 2019

Call to order

- A meeting of the Fairmount Community Library Board of Trustees was held at the Fairmount Community Library. Attendees included Jen Grant (President), Alison Chamberlain (Secretary), Dick Mahan (Board member), Gary Ferner (Board member), Mike Ranieri (Board member), Pete O'Mara (Board member), and Patty Cherry (Treasurer), John Rittell (Library Director). Board members not present included: Jeff Boyea (Vice President). The meeting was called to order at 7:06PM.

Public Expression

- none

Reports

Director's Report

- Focus on veterans day and veteran and military themed books.
 - John moves to waive fees for veterans and active military with proper ID
 - Board approves unanimously
- Adult programs
 - Attendance continues to be poor at adult programs.
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- Kids programs
 - good attendance
- website
 - there has been a delay with the web developer. Developer promises a draft within the next two weeks.
- Snow closing policy
 - If the WG school district closes, the library will close for at least a half day.

Treasurer's Report

- The tax levy was received in the amount of \$347,820 was received on 10/04/19.
- The 2019 990 was filed.
- Payroll will run over in 2019 by approximately \$13,000, but this was anticipated due to changes that were made throughout the year.
- The 2020 budget draft is nearly complete.
 - An increase of 2% was approved for the tax levy.

- Treasurer is seeking to continue the \$16,000 budget line item for capital improvements.
- John, Lisa and Patty will meet next week to discuss and finalize the proposed budget. The same will be distributed in draft form to the board prior to the December board meeting.
- Discussion regarding savings account
- Discussion regarding line of credit at Solvay Bank
- Discussion regarding looking into options available at other banks to see

Follow up

- Savings account
 - John looked into opening a savings account. The interest rate was only .5%.
- Staff development session scheduled for Friday. The focus will be on staff development.
 - Michael Sgro will be the speaker.

Action Items

- Jen will look into online banking options.
- John will look into what options are available to us at Empower FCU for business checking accounts and savings accounts
- John to organize small Christmas party for staff with pizza and dessert

Board Approval(s)

- Fines and fees waived for veterans and active military members with valid ID.
- All previous meeting minutes were approved unanimously.

Adjournment

Meeting Adjourned at 7:31 PM for executive session to discuss personnel matters.

Adjourned at 8:19 pm. The December meeting is cancelled. The next scheduled meeting is January 15, 2020 at 7:00 pm.