



FAIRMOUNT COMMUNITY LIBRARY
BOARD OF DIRECTORS MINUTES
JUNE 21 2016

Present: Abby Klein, Peter Thompson, Jeff Boyea, John Rittell, David D'Ambrosio, Patty Cherry, Pete O'Mara

Excused: Mike Ranieri

Approval of June Minutes

Executive Directors Report

Facility

- New Read Posters are mounted on the walls. Celebrities promoting reading.
- Lawn cleaning – Janice is no longer with us. David is assuming those duties.
- The sump pump closet has been cleaned and cleared of non- essential items.
- Gave the old wooden chairs to a day care center.
- Time Warner provided a quote for the Security system.
- A new furnace needs to be included in our next budget. We will be calling for estimates.
- Tyler Rath's fire report indicated the down stairs need be replaced.
- Shed – negotiating with Home Depot about a shed to see if one can be donated or if the library can received a favorable price. The Board approved a budget item of \$1000, or less. . Motion by John Rittell, 2nd by Peter Thompson. Passed.
- Tom Price of Code Enforcement reviewed our plan to remove the current sign and replace it with one that has a light fixture.
- Gail from Post.net is able to provide assistance with any signs the library requires.
- The Interior Designer (Diane) has provided samples of the floor tiles and carpet. David will review and advised the Board of his recommendation.

Collections

- Buying book kits for the various book clubs. These will be put into general circulation following the book club discussion.
- Large print books, hardcovers and magazines are one reason for our increased circulation. At this time last year our (YTD) circulation figure was 35498 items. This has climbed to 46, 296 items, a 30 percent increase. Our 2016 May circulation exceeded Maxwell by 2809 items and Solvay by 1895 items.
- Want to explore eliminating children's book fines (up to age 18)

Administration

- Directors Meetings – The Board agreed David can attend at his discretion.
- Budget – working on next year's budget.
- Job descriptions are being worked on.



- Librarian Assistant to the Executive Director – will vote on at the July meeting. The position needs to be posted with a description of duties and responsibilities.
- Budget Categories need to be reviewed.
- What sort of background checks do we need for employees and volunteers?

Community Relations/Outreach

- Need to start planning for the 60th Anniversary Celebration in April 2017.
- Community Room policy will be given to each group using the facility.
- Starting a new book club in September called “Food for Thought”
- Starting Thursday July 28th and running through August 25th there will be a crafting program. The program will start at 6:30 PM.
- Cheryl Pula spoke on D-Day. Her next presentation will be July 6th on the Statute of Liberty.
- On June 30th there will be a drawing for Finger Lakes related items.
- There will be free cheese and cracker snacks available on Saturdays for patrons.
- To encourage children to read David designed a new card certificate.

Technology

Awaiting a quote about our copier from Advanced Business Systems.

Youth Services Programs

- Received a SKART (Skaneateles Area Arts Council) grant (\$400) to teach the art of reading through music for pre-schoolers.
- Received a four ticket voucher for Syracuse Crunch Hockey games. This will be used for the teen summer reading program.
- The summer reading program will begin June 1st.
- Twenty-five kid toothbrushes were donated for our trick or treat costume party in October. A donation letter was sent to Colgate for additional brushes.