

Fairmount Community Library

Board of Trustees Meeting Minutes

July 19, 2023

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and was called to order at 8:02 PM.
- Attendees included Becky Ponza (President), Mike Ranieri (Vice President), Rachel Gibson (Secretary), Natalie Hempson (Board Member), Allison Earl (Board Member), Laurie Clark (prospective Board Member), and Brenda Shea (Library Director).

Approval of Meeting Minutes

- June meeting minutes were approved unanimously (Mike motioned, Allison seconded).

Period for Public Expression

- No members of the public attended the meeting.

Treasurer's Report

- Brenda reviewed the Treasurer's report on Mary's behalf, and discussed that the revenue and expenses are typical for this time of year; nothing unique to report or discuss.
- The June treasurer's report was approved unanimously (Mike motioned, Rachel seconded).

Director's Report

- Brenda reviewed the Director's report, and discussed that the mini-library is set up in the community room to start construction in the library.
- Several projects and programs are upcoming, including a Welcome to Kindergarten program, Coding Camp, Star Party, and more.
- Brenda also discussed that the town repaired the pothole at no cost to the library, and are also storing our tables and chairs during the construction project.
- The progress of summer reading (as recorded in the Beanstack app) has been outstanding thus far, with a little less than half of the summer remaining.

Old Business

- Brenda discussed the partnerships with many local sponsors for the summer programs include Pete's Polar Parlor, Wildcat Pub, Charlie's Ice Cream, Fairmount Glen Miniature Golf, and three new sponsors: Garvin Metal Roofing, Bousquet Holstein, and Paciorek Orthodontics.

New Business

- Staffing
 - Brenda discussed staffing changes, including three (3) new clerks, all of whom bring unique experiences and energy to the staff.

Committee Updates

- HR/Policies (Becky, Mary, Brenda, Lisa)
 - Nothing reported or discussed.
- Strategic Planning (Becky, Jen, Allison, Brenda)

- Nothing reported or discussed.
- Construction/Facility (Rachel, Carol, Lisa, Mike, Natalie, Brenda)
 - Project Timeline
 - Project is set to start construction on 7/20 and complete early November.
 - Project site tour 8/23 @ 5:15 PM
 - The Board will view the construction progress in August.
- Personnel/Performance (Rachel)
 - Nothing reported or discussed.
- Board Development (Becky and Brenda)
 - Prospective board member vote
 - Laurie Clark introduced herself, background, and interest in joining the Board.
 - The Board unanimously approved Laurie to join the Board (Mike motioned, Rachel seconded).

Other Business for the Board

- August Meeting - vote to cancel
 - The Board unanimously approved to cancel the August meeting (Allison motioned, Rachel seconded).
- December meeting - 12/20/23 date
 - The Board discussed the potential of changing the 12/20 meeting to the week prior to avoid holiday celebrations, though no decision was made to change the date. The Board will discuss in October or November.
- Trustee training records
 - Becky discussed that all trustees need 2 hours of training each year (required by law).
 - Rachel will set up a 2023 tracking document and

Adjournment

- Meeting adjourned at 8:37 PM.
- The next meeting is scheduled for September 20, 2023.