

Fairmount Community Library

Board of Trustees Meeting Minutes

May 17, 2023

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and was called to order at 7:11 PM.
- Attendees included Mike Ranieri (Vice President), Rachel Gibson (Secretary), Jennifer Grant (Board Member), Natalie Hempson (Board Member), Allison Earl (Board Member), and Brenda Shea (Library Director).

Approval of Meeting Minutes

- April meeting minutes were approved unanimously (Natalie motioned, Allison seconded).

Period for Public Expression

- No members of the public attended the meeting.

Treasurer's Report

- Brenda reviewed Mary's Treasurer's report, and discussed that the revenue and expenses are typical for this time of year. Any questions on the report or income statement can be sent to Mary to review at next month's meeting (if needed).
- The May treasurer's report was approved unanimously (Natalie motioned, Mike seconded).

Director's Report

- Brenda reviewed the Director's report, and discussed the receipt of a \$950 mini-grant for adult literacy as well as outreach visits towards the end of May (to promote summer offerings).
- Annual Appeal went out to 380 patrons at the end of April, and there have been several campaigns online (including Teacher Appreciation Week, screen-free week, etc.).
- The staff have spent a lot of time cleaning out the basement to be ready for the start of the construction in the coming weeks.

Old Business

- Budget Vote
 - The vote on 5/16 passed.

New Business

- Construction Grant application information - 2024 cycle
 - Intent to apply was completed on 5/15 (to the county), and included ADA doors, new garden bed, and new windows. Next step will be to submit the official application to the state by early September.
- Summer Preview - Fundraising & Programs
 - Full discussion tabled for next meeting, though Brenda noted that the theme will be "All Together Now" and include a focus on Citizen Science.

Committee Updates

- HR/Policies (Becky, Mary, Brenda, Lisa)

- Nothing reported or discussed.
- Strategic Planning (Becky, Jen, Allison, Brenda)
 - Nothing reported or discussed.
- Construction/Facility (Rachel, Carol, Lisa, Mike, Natalie, Brenda)
 - Facility Plan for Summer Construction
 - The architects stated there were only 2 bidders of the 6 (4 declined citing labor and scheduling issues).
 - Suzanne will write up a public notice to extend to June 5th; all vendors will be notified again that it will be placed in public notice.
- Personnel/Performance (Rachel)
 - Nothing reported or discussed.
- Board Development (Becky and Brenda)
 - Nothing reported or discussed.

Other Business for the Board

- Trustee Advisory Committee Update

Adjournment

- Meeting adjourned at 7:53 PM.
- The next meeting is scheduled for June 21, 2023.