

Fairmount Community Library

Board of Trustees Meeting Minutes

April 19, 2023

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and was called to order at 7:05 PM.
- Attendees included Becky Ponza (President), Mary Clifton (Treasurer), Rachel Gibson (Secretary), Jennifer Grant (Board Member), Ali Chamberlain (Board Member), Natalie Hempson (Board Member), Carol Charboneau (Board Member), Allison Earl (Board Member), and Brenda Shea (Library Director).

Approval of Meeting Minutes

- March meeting minutes were approved unanimously (Carol motioned, Allison seconded).

Period for Public Expression

- No members of the public attended the meeting.

Presentation by Architects

- The architects attended the staff meeting to present the final plans and furniture for the grant. They are aiming to have final approval by the end of April for going out to bid in May. The presentation included final plans and furniture pricing, material selections, cost estimate, and sample phasing for the construction.
- Current anticipated construction schedule is June through September.
- Brenda also discussed that the library will suppress the catalog if needed, reorganize the basement for additional storage, and utilize the community room for temporary services.
- The Board unanimously agreed to utilize the Community Room on a temporary basis for library services during the construction (approximately 3 months).

Treasurer's Report

- Mary reviewed the Treasurer's report, and discussed that the revenue and expenses are typical for this time of year. Nothing unique or new discussed.
- The February treasurer's report was approved unanimously (Ali motioned, Carol seconded).

Director's Report

- Brenda reviewed the Director's report, and discussed upcoming activities, including the Earth Day celebration
- Staff are beginning efforts for the Annual Appeal, which will be going to individuals and Chamber businesses.
- Brenda also reviewed several campaigns in progress, including offering free printing during National Library Week and Read Across America Spirit Week.

Old Business

- 2024 Construction Grant
 - There will be another meeting in the next month to discuss the 2024 construction grant proposal with the committee.

- Budget Vote May 16th from 6AM – 9 PM
 - The budget vote will happen on 5/16 from 6am-9pm.

New Business

- Spring appeal
 - Discussed above during the Director's Report.
- National Library Week (4/23- 4/29)
 - Discussed above during the Director's Report.

Committee Updates

- HR/Policies (Becky, Mary, Brenda, Lisa)
 - Nothing reported or discussed.
- Strategic Planning (Becky, Jen, Allison, Brenda)
 - Committee met to fill in the tangible goals, and aim to present them to the Board upon completion of the goals.
- Construction/Facility (Rachel, Carol, Lisa, Mike, Natalie, Brenda)
 - Nothing reported or discussed (besides what was discussed)
- Personnel/Performance (Ali, Rachel)
 - Nothing reported or discussed.
- Board Development (Becky and Brenda)
 - Ali is resigning from the Board, so the Board will be soliciting for another individual.

Other Business for the Board

- Trustee Advisory Committee Update
 - Becky discussed the training opportunity that happened on 3/28 which discussed censorship and the impacts on a library. The importance of having policies relating to censorship and what can and cannot be displayed can be looked at in the coming months.

Adjournment

- Meeting adjourned at 8:29 PM.
- The next meeting is scheduled for May 17, 2023.