

Fairmount Community Library

Board of Trustees Meeting Minutes

February 16, 2022

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and was called to order at 7:05 PM.
- Attendees included Becky Ponza (President), Mike Ranieri (Vice President), Rachel Gibson (Secretary), Mary Clifton (Treasurer), Ali Chamberlain (Board Member), Gary Ferner (Board Member), Jennifer Grant (Board Member), and Pete O'Mara (Board Member), Brenda Shea (Library Director), and Carol Charboneau (member of public).

Introduction of Prospective Board Member

- Introduction of Carol Charboneau as a prospective member.

Approval of Meeting Minutes

- January meeting minutes were approved unanimously (Ali moved, Gary seconded).

Period for Public Expression

- No members of the public attended the meeting.

Treasurer's Report

- Mary reviewed the Treasurer's Report, and discussed that we have seen typical revenue at this time of year.
- Financial review is continuing, and will be available at the next meeting for a review of 2020 finances; the financial auditor will also complete the 990 form to file for taxes.

Director's Report

- Brenda reviewed the Director's Report, and shared the recent media coverage.
- Family literacy grant obtained, and backpacks will be created with "storytime to go" and "newborn welcome kits."
- FCL is working on a collaborative college financial informational night (partnering with schools and two other libraries).
- Winter programs are continuing, with coloring contests, reading challenges, family movie nights, and more.
- The FCL staff had an opportunity to hear a talk from an OCPL system speaker regarding the importance of library work.
- Brenda also discussed the need for a subcommittee for the reviewing recommended changes to HR policies; Mary and Becky volunteered.
- Brenda also discussed the need for a subcommittee for assisting with the Construction Grant Project; Rachel volunteered.

Old Business

- Trustee Conflict of Interest
 - All trustees have signed the Conflict of Interest form.

New Business

- Review Masking Policy
 - Governor lifted the COVID mask mandate; FCL will continue to align with local school guidelines (will continue to require masking at this point, regardless of vaccination status).
- Ballot Proposition
 - Board discussed and unanimously approved a proposed 2.0% on the school ballot proposition for the fall.
- Annual Report (approve at next meeting)
 - The Annual Report will be emailed out the week before the next meeting for discussion and approval.
- Long-Range Plan
 - The Board needs to develop a long-range plan; Gary will develop a draft for review and discussion next month.
 - Once a draft plan is discussed and reviewed, the Board will review with
- Trustee Training
 - Around 2 hours of Board Trustee training is recommended; FCL trustees will look to complete some training in the next few weeks to be included in the Annual Report.
 - Upon completion, FCL Trustees are to email Brenda with the training(s) completed.

Any Other Business for the Board

- Move to vote Carol Charboneau (Gary moved, Ali second).
- March 16th State Senator Lemondes (6:50 board arrival)
 - State Senator Lemondes will be at next month's meeting; the Board will arrive early to meet and have a photo op.
- March 16th Financial Review Presentation by Jim Pompo
 - Jim Pompo will present the financial review at the next Board meeting.

Adjournment

- Meeting adjourned at 7:42 PM (Mike moved, Gary seconded).
- The next meeting is scheduled for March 16, 2022.