

# Fairmount Community Library

## Board of Trustees Meeting Minutes

October 20, 2021

### Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and virtually via Zoom and was called to order at 7:02 PM.
- Attendees included Gary Ferner (President), Mike Ranieri (Vice President), Rachel Gibson (Secretary), Mary Clifton (Treasurer), Alison Chamberlain (Board Member), Pete O'Mara (Board Member), Brenda Shea (Library Director), Jennifer Grant (Board Member), and Becky Ponza (Board Member).

### Approval of Meeting Minutes

- September meeting minutes were approved unanimously (Peter moved, Jennifer seconded).

### Period for Public Expression

- No members of the public attended the meeting.

### Staff Spotlight

- Brenda showed a video created by Patience Peebles, the school-age program coordinator, which highlighted her background and current work at the library.

### Treasurer's Report

- Mary discussed the Treasurer's Report; there are no abnormal expenditures, and school taxes will be applied within the month.
- Mary and Lisa (the bookkeeper) also met with the accounting firm reviewing past expenses; the accounting firm will also complete the next 990 for the Library.

### Director's Report

- Brenda discussed several new programs starting, such as the recipe-in-a-jar, 1000 books before kindergarten, and in-person children's programs.
- Several building repairs were completed in October, and the NYS Construction Grant was submitted in September for additional renovations.
- The September book sale was successful, with totals nearing \$600.
- FCL staff are continuing with training to encourage high levels of customer service.
- Brenda would like for FCL staff and Board to meet (possibly before and during the December Board meeting), and the Board will take pictures in November for the website to continue to familiarize staff and the community with the Board members.

### Old Business

- No old business discussed.

### New Business

- Endowment Fund

- The Board discussed utilizing donation money to create an endowment fund; the Board agreed to move forward with this idea (Mary motioned, Mike seconded), and will look to bring in some investment firms to discuss options.
- Annual Meeting
  - The Board's Annual Meeting will be in January, which will include nominations for Board members and Board positions.

**Any Other Business for the Board**

- No additional business discussed.

**Adjournment**

- Meeting adjourned at 8:13 PM (Jennifer motioned, Mike seconded).
- The next meeting is scheduled for November 17, 2021.