

Fairmount Community Library

Board of Trustees Meeting Minutes

September 15, 2021

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and virtually via Zoom and was called to order at 7:04 PM.
- Attendees included Mike Ranieri (Vice President), Rachel Gibson (Secretary), Mary Clifton (Treasurer), Pete O'Mara (Board Member), Brenda Shea (Library Director), Jennifer Grant (Board Member), and Becky Ponza (Board Member).

Approval of Meeting Minutes

- July meeting minutes were approved unanimously (Jennifer moved, Becky seconded).

Period for Public Expression

- No members of the public attended the meeting

Overview of Summer Reading

- Brenda highlighted the summer reading program, and the virtual book club. There were over 250 summer readers, and most entered their books online for summer reading.

Treasurer's Report

- Mary reviewed the treasurer's reports; FCL bookkeeper (Lisa) will meet with Mary next week to review expenses.
- Mary reported that the accounting firm performing the financial review will begin on 9/23.
- FCL turned fines back on in September, and district funds will arrive in October.

Director's Report

- Building Inspection
 - Brenda reviewed the commercial building inspector's report, and discussed the submission of a grant submitted for future building plans.
 - The Board discussed several critical items to move forward with fixing or replacing based on the report, including:
 - Radon mitigation system installation (approximate cost: \$2,995); decision approved unanimously (Peter moved, Becky seconded).
 - Several electrical safety hazards identified to be fixed; decision approved unanimously (Mike moved, Mary seconded).
 - Plumbing critical issues (approximate cost: \$1,800); decision approved unanimously (Peter moved, Mary seconded).
- Brenda reviewed the director's report, and highlighted several changes to the website, summer program highlights, and upcoming fall programs.
- FCL may host a Halloween "Trunk or Treat" event with 10-12 cars in the FCL parking lot; the Board agreed to help and participate in the event as well.
- Brenda discussed moving the opening to 10am to accommodate small group programs and storytimes; the Board agreed to this, given that there will be social distancing and temperature checks at the doors for programs.

- In the coming months, Brenda will have staff attend a professional training series on excellent customer service to continue advancing staff skills.

Old Business

- No old business discussed.

New Business

- Memorandum of Understanding (MOU)
 - The MOU between Central and system libraries was reviewed by the Board; the MOU was approved unanimously.

Any Other Business for the Board

- No other business discussed.

Adjournment

- Meeting adjourned at 8:05 PM (Pete moved, Rachel seconded).
- The next meeting is scheduled for October 20, 2021.