

Fairmount Community Library

Board of Trustees Meeting Minutes

July 21, 2021

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and virtually via Zoom and was called to order at 7:06 PM.
- Attendees included Gary Ferner (President), Mike Ranieri (Vice President), Rachel Gibson (Secretary), Mary Clifton (Treasurer), Alison Chamberlain (Board Member), Brenda Shea (Library Director), Jennifer Grant (Board Member), and Becky Ponza (Board Member).

Approval of Meeting Minutes

- June meeting minutes were approved unanimously (Mike moved, Jen seconded).

Period for Public Expression

- No members of the public attended the meeting.

Treasurer's Report

- Mary discussed the two treasurer's reports (May & June); as noted in the June meeting minutes, there was a delay in the reports last month due to a death in Lisa's (the bookkeeper) family.
- Mary mentioned that the June expenses were low as shown on the report, but the expenses will be booked in July; additional detail will be discussed in the August meeting.
- 990 Form
 - The Library received a letter confirming that the 990 late penalty fee has been waived.
- Audit
 - F.J. Pompo provided a detailed quote for an audit, priced at \$5,750; in addition, a review of expenses (not a formalized audit) would cost 3-4K per year.
 - Mary motioned to accept the proposal from F.J. Pompo to move forward with the audit (Ali seconded); the Board unanimously approved the motion.

Director's Report

- Brenda discussed the coverage on Bridge Street regarding the storywalk at Camillus Park.
- Brenda reviewed the changes to the FCL website, including the summer reading program, gardening pages, and the "explore" menu with several new items.
- FCL obtained the CLRC Recovery Grant to reimburse for COVID-19 expenses.
- Brenda discussed several current and upcoming programs for the fall, detailed out in the Director's Report.

Old Business

- Report on Meeting with Superintendent of WGCSD Dr. David Bills
 - Discussed potential for anti-racism programs and partnering with the school and Maxwell Library. The Library plans to continue to build up diverse voices and stories.
- Physical Plant review/inspection
 - Gary will pursue a building inspection in order to aid in understanding the needed repairs to the building, as well as potential future repairs.

- This will be used to determine upcoming projects for the application of construction grants (discussed in new business below).

New Business

- Potential start to an Endowment Fund with Debi Luke memorial funds
 - Debi was a former FCL Board member who passed away recently; Debi's family has asked that donations be made to FCL in her memory.
 - The Board unanimously agreed to utilize these donations to create an Endowment Fund in her honor.
- Construction Grants
 - Brenda completed the intent to apply for the Onondaga County construction grants, and included potential projects for roof repair, office space, potential changes to the checkout area, etc.
 - FCL will pursue the building inspection in order to determine priority of repairs and projects.
 - Brenda will put the application together and submit it within the next few weeks.

Any Other Business for the Board

- The Board unanimously agreed to not meet in August, and will reconvene in September.

Adjournment

- Meeting adjourned at 8:18 PM.
- The next meeting is scheduled for September 15, 2021.