

Fairmount Community Library

Board of Trustees Meeting Minutes

May 19, 2021

Call To Order

- A meeting of the Fairmount Community Library Board of Trustees was held at Fairmount Community Library and virtually via Zoom was called to order at 7:05 PM.
- Attendees included Gary Ferner (President), Mike Ranieri (Vice President), Rachel Gibson (Secretary), Mary Clifton (Treasurer), Alison Chamberlain (Board Member), Pete O'Mara (Board Member), Brenda Shea (Library Director), Jennifer Grant (Board Member), and Becky Ponza (Board Member).

Approval of Meeting Minutes

- April meeting minutes were approved unanimously (Peter moved, Ali seconded).

Period for Public Expression

- No patrons attended in person or via Zoom.

Treasurer's Report

- IRS 990 Form
 - Letter received from IRS indicating they need another 60 days to officially respond.

Director's Report

- Brenda reported that traffic to the library has increased with the re-opening.
- Applied for the recovery grant for PPE, air filters, and curriculum printing.
- FCL will be at the farmer's market starting 6/21 from 6-7pm; will be alongside Maxwell starting 6/28.
- Several summer programs are going on or starting up, including the storywalk at Baltimore Woods, outdoor story time, and the summer reading program (with Maxwell).
- The Board discussed mask requirements for the library, and staff will follow social distancing protocols and continue to use the language from the Department of Health.
- In June, the Board will discuss the option to open up fines again for unreturned books.
- Brenda reported positive staff interactions as the library continues to open.

Old Business

- Board of Trustees Committees
 - Finance committee (Mary, Brenda, and one other member) is not currently active, but may pick up in September for 2022 planning.
 - Personnel committee will not be necessary at this point in time.
- Update on FCL Audit/Financial Review
 - Mary reached out to two individuals for quotes for a financial review, and has not yet heard back from either one.
 - The Board is still aiming to complete this by the end of the year, and will reach out to some additional individuals for quotes.

New Business

- Engineering Report: Long-Range Facility Plan
 - Gary is working on getting two quotes from commercial home inspectors for helping with future long-range facility planning.
 - Mike mentioned a 2016 architect report of the building; Brenda will look to see if this is in a file.

Any Other Business for the Board

- The President of Maxwell Library's Board invited FCL Board to attend their meeting; Gary and Brenda attended on Wednesdays. Will look to work together with Maxwell for upcoming activities.
- The Board discussed the possibility of having a small reception to thank past board members at the second farmer's market (6/28).

Adjournment

- Meeting adjourned at 7:53 PM.
- The next meeting is scheduled for June 16, 2021.